

OMAHA LAND BANK'S PROCEDURE FOR
RESPONDING TO REQUESTS FOR PUBLIC RECORDS

The Omaha Land Bank shall comply with all state laws regarding responding to requests for Omaha Land Bank records made by the public. This includes, but is not limited to the Nebraska Public Records Law, Nebraska Revised Statutes §84-712.02, et seq. and the Nebraska Open Meetings Act, Nebraska Statutes §84-1408.08 et seq. Pursuant to these statutes, the OMLB may charge a fee for providing copies of records, which shall not exceed the actual cost of making said copy or copies. Upon requestor's receipt of confirmation of their written request for access to or copies of a public record, the OMLB shall provide to the requestor an estimate of the expected cost of the record within four (4) business days or if there is a legal basis for denial of access or copies, a written denial of the request and the reason for denial in accordance with the Nebraska Public Records Act. The requestor shall have ten (10) business days to review the estimated costs and request the OMLB to fulfill the request. Written requests for records of the OMLB should be directed to OMLB's in-house counsel at deanaw@omlb.com or 1905 Harney, Suite 224, Omaha, Nebraska 68102.