



Annual Report 2025

Request for Proposals (RFP)

Bid Issue: Monday, September 22, 2025

Bid Deadline: Wednesday, October 29, 2025, 5 pm CDT

Annual Report 2025

Request for Proposals (RFP)

The Omaha Municipal Land Bank (OMLB) is requesting proposals for the development of its 2025 Annual Report.

The purpose of this report is to provide an overview of the OMLB's activities and impact over the past year to stakeholders and community members.

The following components are expected to be included in the annual report:

- Basic information about OMLB, its values and mission
- Storytelling elements about OMLB's impact, including photos that showcase the work and the people who make it possible
- Compilation of data and creation of appealing, easy-to-read charts, tables, and figures about OMLB's impact by the numbers

Vendor Registration Required

Companies wishing to work with OMLB must be registered as a vendor. This page can be found at the following link on our webpage: <https://omahalandbank.org/get-involved/vendor-registration/>

Proposal Contents

Please include the following information in your proposal submission:

1. Description of your approach
2. Description of your team's capacity to deliver a high-quality product on time
3. Summary of deliverables
4. Estimated costs, including any printing.
5. 2-3 professional references and any samples of relevant prior work as appropriate. References should be provided with a current name, email, phone number, and year associated with the client.

Proposal Submission Deadline

Proposals should be submitted (PDF preferred) to info@omlb.org by **Wed, October 29th at 5:00 PM CDT**.

Project Delivery Schedule

- November 2025: Sign Contract & Onboarding
- December 2025: Project Kickoff & Information Compiling
- January - February 2026: Project Draft Development
- March 2026: Final Product Delivered + Print

Questions

Please contact Daniel Bennett, Vendor & Property Manager, at (402) 800-1247 or info@omlb.org with any questions.